

# HAD AN IDEA TO RAISE FUNDS?



We can help you turn a small idea into reality. We rely heavily upon the generosity of the local community to raise just under a million pounds each year. That is why your fundraising is so important to us. Please tell us all about your fundraising here and return this form to us on the address overleaf.

You can also fill this form out online by visiting [www.rossendalehospice.org/fundraise](http://www.rossendalehospice.org/fundraise)

## Your Personal Details...

<b>Full Name:</b>			
<b>Company Name:</b> <small>(If applicable)</small>			
<b>Address:</b>			<b>Postcode:</b>
<b>Email:</b>		<b>Telephone:</b>	
<b>Place of Work:</b>		<b>Does your workplace offer match funding?</b>	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>Do you have any special reasons for choosing to support Rossendale Hospice?</b>			

<b>Have you set up an online giving page such as Just Giving?</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> <b>Web Address:</b>
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Rossendale Hospice likes to keep in touch with our valued supporters. We update supporters with hospice newsletters, information on fundraising activities and charity shop offers on a monthly basis. If you would like to hear from Rossendale Hospice in the future, please tell us how you would like to receive this information – You can tick as many as you would like.

EMAIL

POST

TELEPHONE

SMS

Rossendale Hospice respects you and your data. Your details will be kept on our mailing list until you notify us of any changes. We will ask you to refresh your details every 2 years. You can opt out at any time by emailing [fundraising@rossendalehospice.org](mailto:fundraising@rossendalehospice.org) or by calling 01706 253633. If you would prefer not to receive any information from Rossendale Hospice please tick here . We will never pass your details on to any third-party for marketing purposes. You can find details of our privacy statement on our website at [www.rossendalehospice.org](http://www.rossendalehospice.org).

## You're Fundraising Idea...

I am... Organising an event <input type="checkbox"/> Taking part in an organised event <input type="checkbox"/> (tick which applies to you)			
<b>Event Name:</b>			
<b>Venue &amp; Address:</b>			
<b>Date of Event:</b>			
<b>Start Time:</b>		<b>Finish Time:</b>	
<b>Fundraising activities that you will be holding:</b>			

## Our Support to you...

The Fundraising Team offers support in many ways. Please tick below if you would like to receive any of the following support or items to aid you're fundraising.

<b>Publicity Support</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Hospice T-shirt</b> (S, M, L, XL)	YES <input type="checkbox"/> <b>Size &amp; Quantity Required: ...</b>	NO <input type="checkbox"/>
<b>Hospice Cycling Shirt</b> (S, M, L, XL) £10 donation per shirt is required	YES <input type="checkbox"/> <b>Size &amp; Quantity Required: ...</b>	NO <input type="checkbox"/>
<b>Letter of Authority</b> Used to approach companies & people for raffle prizes	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Collection Bucket</b>	YES <input type="checkbox"/> <b>Quantity Required: ...</b>	NO <input type="checkbox"/>
<b>Donation Envelopes</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>

## You're Fundraising Pack...

Choose the tools you would like including in your fundraising pack to help you raise funds for Rossendale Hospice. You can choose more than one item if you prefer. For more information about these options, please visit [www.rossendalehospice.org/fundraise](http://www.rossendalehospice.org/fundraise)

<b>Sponsor Forms</b>	YES <input type="checkbox"/> <b>Quantity Required: ...</b>	NO <input type="checkbox"/>
<b>Sweepstake</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Hospice Raffle Tickets</b>	YES <input type="checkbox"/> <b>Quantity Required: ...</b>	NO <input type="checkbox"/>
<b>Name the bear Fundraising Game</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>



**By reading and signing the statement below, you agree to the points outlined and to fundraise within the law to protect the reputation of Rossendale Hospice and yourself.**

I acknowledge that I am undertaking this fundraising event at my own risk and Rossendale Hospice shall not be liable in any way for damage, harm or loss that may occur. I also agree to the guidelines set in below in relation to branding, lotteries, raffles, insurance and fundraising law. I understand that Rossendale Hospice can terminate my right to fundraising for the Hospice at any time. I will endeavour to obtain and pay to Rossendale Hospice all monies raised within six weeks of my fundraising event.

### Our Guidelines

- Promotional materials must only feature the Hospice's 'In aid of' Logo and include our Registered Charity Number 1008228. If you require this image please email [fundraising@rossendalehospice.org](mailto:fundraising@rossendalehospice.org).
- Prior to approaching companies, press or celebrities to support your event please ensure you have requested a Letter of Authority from Rossendale Hospice.
- Rossendale Hospice does not permit any house to house collections in the area. You must obtain permits and licences to hold any street collections. Collections taking place on private property must have consent from the owner, these include shops and pubs. Collectors must be 16+.
- 100% of the money raised must be given to Rossendale Hospice, unless otherwise discussed. If you wish to support more than one charity for example, you must inform us of your intentions prior to the event taking place.
- Lotteries and raffles must not be organised by anyone under the age of 16.
- Terms and conditions of each fundraising tool must be followed and it is the promoter's responsibility to ensure their fundraising is carried out lawfully.

If you are under the age of 18, please ask a parent or guardian to give their consent by signing below:

<b>Signature:</b>		<b>Date:</b>	
<b>Parent/Guardian Name:</b>		<b>Relationship:</b>	
<b>Signature:</b>		<b>Date:</b>	

Please return this form to the addresses below or register online at [www.rossendalehospice.org/fundraise](http://www.rossendalehospice.org/fundraise)

**POST:** The Fundraising Department, Rossendale Hospice, New Cribden House, 161 Bacup Road, Rawtenstall, BB4 7PL

**EMAIL:** [fundraising@rossendalehospice.org](mailto:fundraising@rossendalehospice.org)