

Company Number 02655764  
Registered Charity Number 1008228

**HOSPICE IN ROSSENDALE**  
**(A COMPANY LIMITED BY GUARANTEE)**  
REPORTS AND FINANCIAL STATEMENTS  
YEAR ENDED  
31 MARCH 2009

**Tenon Limited**

Accountants and Business Advisers  
Lewis House  
12 Smith Street  
Rochdale  
Lancashire  
OL16 1TX

**Contents**

	<b>Page</b>
Report of the Council	1 - 7
Report of the Independent Auditors	8
Financial Statements	9 - 17

## HOSPICE IN ROSSENDALE (a company limited by guarantee)

Report of the council for the year ended 31 March 2009

---

### Reference and administrative information



**Hospice in Rossendale**

**Company Limited by Guarantee No. 2655764**

**Registered Charity No. 1008228**

**Cribden House, Rossendale Hospital**

**Rossendale, Lancashire, BB4 6NE**

**Telephone: 01706 240084**

Hospice in Rossendale, known as Rossendale Hospice, is a Registered Charity operating within a Company Limited by Guarantee. The members of the Company are representatives from local voluntary groups and individuals from within the Borough of Rossendale and beyond. The Board of Directors has the authority to co-opt individuals with relevant expertise where appropriate.

### The Board members for the year were:

	<b><u>Role</u></b>	<b><u>Special Interests</u></b>
Mr G Summers	Chairman	Governance and Fundraising
Mrs C Durkin	Vice Chairman	Clinical Governance
Mr S Mayer	Company Secretary	Insurance and Corporate Governance
Mr A Walmsley	Treasurer	Finance
Mrs L Eatough		Volunteers
Mr G Mangham		Property
Mrs H D Pepper		Complementary Therapies
Mr B Rhodes		Communications
Dr H Waite		Clinical Governance
Mr J Watts		Clinical Governance
Mr J Whittaker		Corporate Governance

### Officers in attendance as required

Mrs I Smith – Hospice Manager/ Registered Manager  
Mrs C Holt – Hospice Administrator

**HOSPICE IN ROSSENDALE (a company limited by guarantee)**

**Report of the council for the year ended 31 March 2009 (*continued*)**

---

**Advisers**

Northgate Arinso– Human Resources

**Auditors**

Tenon Audit Limited, Lewis House, 12 Smith Street, Rochdale, Lancashire, OL16 1TX

**Bankers**

National Westminster Bank PLC, 28 Bank Street, Rawtenstall, Rossendale, Lancashire, BB4 8TS

**Solicitors**

Woodcock & Sons, 61 Bank Street, Rawtenstall, Rossendale, Lancashire, BB4 7QN

## **HOSPICE IN ROSSENDALE (a company limited by guarantee)**

### **Report of the council for the year ended 31 March 2009 (continued)**

---

#### **Structure, Governance and Management**

##### *Governing Document*

The organisation is a charitable company limited by guarantee, incorporated on 21 October 1991 and registered as a charity on 12 February 1992. The company was established under a Memorandum & Articles of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

##### *Recruitment and Appointment of Board Members and their induction and training*

Trustees are appointed to reflect the skills required to support the Board and its range of activities. Recruitment is through the local press and by individual contact. Many of the longstanding members of the Board represent local charitable organisations.

Tenure is for three years with an opportunity for re-election at the appropriate Annual General Meeting.

Induction of new Board members is facilitated by the Chairman and the Hospice Manager. A full orientation is offered on the services provided and the role and responsibilities of a Trustee. Training is also available through the local Cancer Network and Help the Hospices. Trustees are required to complete a skills matrix and a personal development plan.

The Chairman, together with the other officers of the Board, and the Hospice Manager form the Executive Management Team, which is responsible for overseeing the affairs of the organisation within policies laid down by the Board.

During the year indemnity insurance was provided for trustees.

##### *Risk Management*

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

After a rigorous assessment process the Healthcare Commission has accredited the Hospice, thus confirming that the required standards of care set down for independent health care organisations have been achieved and that systems are in place both to identify risks to the organisation and to ensure that clinical services are delivered safely.

Regular audit is undertaken under the auspices of the Clinical Governance Committee, which reports to the Board. Critical incident monitoring is in also place.

##### *Organisation Structure*

The Board currently consists of eleven Trustees and is responsible for key policy decisions and the effective governance of the organisation overall. The Board meets every six weeks.

The Executive Management Team has a delegated responsibility to oversee the management of the organisation between Board meetings, in particular relating to strategic and financial issues. Core members include the Chairman, Vice-chairman, Company Secretary, Treasurer, and Hospice Manager. Other Trustees with special skills and experience may be included and other managers may be in attendance. The Executive Management Team meets on a six weekly basis.

As part of its accreditation process the Healthcare Commission requires a Responsible Individual and a Registered Manager to be identified, each with a specific set of responsibilities. At the Hospice, the Chairman is approved as Responsible Individual and the Hospice Manager is approved as the Registered Manager.

## **HOSPICE IN ROSSENDALE (a company limited by guarantee)**

### **Report of the council for the year ended 31 March 2009 (continued)**

---

#### *Related Parties*

Trustees are required to declare an interest if they are involved in any activities which may compromise their role as a Trustee and a monitoring mechanism is in place. There has been no related party transactions during the past year.

#### **Objectives and Activities**

The objects of the Hospice are set out in full in its Memorandum of Association. It presently meets these objectives and constantly aspires to improve the quality and range of the provision.

- Hospice in Rossendale aims to provide appropriate palliative care in Rossendale. The provision formerly focused on patients only with cancer but in addition now provides for patients presenting with other long term and life threatening disease.
- The Hospice offers support to patients and their families from diagnosis to recovery and if that is not to be, through End of Life Care.
- Day Therapy services are provided on four days a week from a purpose designed unit within the main Hospice building. A range of services and information is available to all patients, including therapies, education and peer support. Counselling advice, information on clinical matters and welfare rights, and spiritual support are also freely available.
- A contract with the local Social Services enables the Hospice to provide social support as well as end of life care to patients in a domestic setting as part of a seamless Hospice at Home service available to the population of Rossendale.
- Experience has demonstrated the importance of bereavement counselling and this service has been strengthened by the appointment of suitable qualified staff to support those affected by the loss of loved ones.
- The importance of volunteers in a variety of roles is recognized and the employment of a Volunteer Co-ordinator will ensure that this invaluable help is deployed effectively in support of paid staff to the benefit of patients and their carers.
- There is a holistic approach to all activities, embracing, staff, patients and volunteers.
- There is a commitment to education for staff and volunteers to best enable them to carry out their caring responsibilities.
- Hospice services are available to all residents within Rossendale who might benefit from the services provided without charge or discrimination. Requests for access to Hospice services from patients who are resident outside Rossendale are considered on an individual basis.

#### **Public Benefit**

Given the range and quality of services provided within Rossendale in the field of palliative care, outlined above, the Board is confident that it offers services of real and practical use to the local population and therefore complies with the responsibility placed on all charities under the Charities Act 2006 to demonstrate a public benefit.

#### **Achievements and Performance**

The Hospice has continued to focus on its core services of Day Therapy and Hospice at Home.

#### ***Day Therapy***

- An additional weekly Day Therapy session for patients suffering from serious heart and breathing problems has proved a success and will continue on a permanent basis.
- A concerted effort has been made to enhance links with health professionals in the valley and this has clearly resulted in an increase in the numbers of patients referred and the variety of their conditions.
- As part of the service provided at the Hospice building, therapies of various types are offered to patients and these continue to prove popular and highly beneficial.
- Bereavement counselling is also offered. During the year 32 users of this service were supported after the death of a loved one.

## HOSPICE IN ROSSENDALE (a company limited by guarantee)

### Report of the council for the year ended 31 March 2009 (continued)

---

#### Day Therapy (continued)

2008/09

New Patients	77	(52 in 2007/08)
Total patients	108	
Number of day care sessions	193	
Number of planned attendances	1775	
Number of actual attendances	1098	

#### Hospice at Home

- This service continues to be a model of its kind.
- The contract with Social Services allows patients with palliative care needs to be identified relatively early and continuing care can be provided by the same group of staff until the end of life. This seamless care is much appreciated by both patients and their relatives.
- There is also a noticeable trend for patients to be referred for very end of life care. Whilst the short notice puts pressure on the staff, this is a service we are pleased to provide and for which patients and carers are grateful.
- Opportunities to further enhance the service, through a rapid response initiative, offering support in care homes and providing respite care are in active development.

2008/09

New patients	74	(77 in 2007/08)
Total patients	84	
Number of hours of care provided	5585	

#### Plans for Future Periods

Plans to move into the new health facility in Rossendale are progressing well. Construction has commenced and is due for completion in May 2010. The invitation for the Hospice to take up space in a specially designed unit within this building has been confirmed and we look forward to moving next summer. This development will not only provide modern, purpose built premises, which will at the very least replicate the high standards that we currently enjoy, but will also allow easier access for patients, better liaison with NHS staff and more effective co-ordination of palliative care services overall.

Decisions made in the recent past to concentrate our efforts on Day Therapy and Hospice at Home services have proved fully justified. Our strategy in the coming year will be to further consolidate Day Therapy activities and to expand the successful Hospice at Home service with a variety of initiatives introduced to increase the numbers of patients that we can treat and support. A rapid response service, respite care for carers and support for patients in care homes will all be pursued

Fundraising and income generation must remain a key focus within the organisation. The Hospice is now in a stable financial position and able to fund not only current services but is able to consider valuable new developments. We intend to build on the success of a number of existing events, and also to promote additional initiatives to secure longer term funding streams to allow this satisfactory position to be maintained into the future.

#### Financial Review

The attached statement of financial activities shows how our funds were raised and applied during the year.

This statement separates funds, which the Hospice itself controls - unrestricted funds - from funds, which have to be spent in a manner determined by the donor - restricted funds.

The charity has continued to review its funding sources during the financial year. PCT and Social Services income streams were in line with expectations, but the generosity of businesses and the general public, predominantly but not exclusively within Rossendale, has exceeded our expectations. Specifically, income from donations and gifts has increased by 37% in comparison to that of 2007/08. The board recognises the significant contribution of the public, without which the charity could not develop and continue to deliver a high standard of care and support. On behalf of patients, their families and carers we express our gratitude.

## **HOSPICE IN ROSSENDALE (a company limited by guarantee)**

### **Report of the council for the year ended 31 March 2009 (continued)**

---

#### **Financial review (continued)**

Whilst we are fortunate to have sufficient reserves the Trustees recognise the need to guard against complacency, particularly as we continue in the current economic climate.

Neither members of the Board or any person connected with a member has received any remuneration from the Hospice, nor have any expenses been claimed by or paid to any Board member.

The members of the Council are guarantors of the company. Their liabilities, as set out in the memorandum are limited to one pound per guarantor.

This statement of financial activities is a statement, which is designed to show all resources coming into the Charity.

#### *Principal Funding Sources*

Our principal funding sources are the East Lancashire Primary Care Trust, Lancashire Social Services and the General Public in the form of charitable giving.

#### *Investment policy*

The Trustees regularly monitor the available cash reserves of the charity and seek to maximise the interest earned on such funds.

#### *Reserves Policy*

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to approximately six months unrestricted expenditure. This provides sufficient funds to cover management, administration and support costs to enable ongoing development of the charity. Unrestricted funds were maintained at least at this level throughout the year.

It is intended that Rossendale Hospice will relocate during summer 2010 to the community health development currently under construction in Rawtenstall. The Board feels it is prudent to designate funds, to enhance patient services and facilities at the new premises and to continue with the development and provision of "End of Life" care, particularly in respect of taking services to the patient to enable people to achieve their choice of place of care at the end of life which is usually at home with their family

#### **Responsibilities of the Council members**

Company and Charity law requires the members of the Council to prepare financial statements for each financial year which give a true and fair view of the state of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the members of the Council are required to follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The members of the Council are responsible for keeping proper accounting records. Such records will both disclose the financial position of the company at any time with reasonable accuracy and enable the members of the Council to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The major risks to which the Hospice is exposed have been identified by the Council and systems established to mitigate those risks.

The financial statements comply with current statutory requirements and the requirements of our governing documents.

## **HOSPICE IN ROSSENDALE (a company limited by guarantee)**

### **Report of the council for the year ended 31 March 2009 (continued)**

---

#### ***Members of the Council***

Members of the Council, who are directors for the purposes of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out in the reference and administrative information section at the beginning of this report.

In accordance with company law, as the company directors, we certify that:

- So far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- As the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

#### **Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

#### **Auditors**

Tenon Audit Limited has expressed its willingness to continue in office and a resolution to reappoint the company will be proposed at the Annual General Meeting.

#### **On behalf of the Board**

Mr G Summers  
**Trustee**

23 June 2009

## **HOSPICE IN ROSSENDALE (a company limited by guarantee)**

### **Independent auditors' report**

---

#### **To the members of Hospice in Rossendale**

We have audited the financial statements of Hospice in Rossendale on pages 9 to 17 for the year ended 31 March 2009 which comprise the Statement of financial activities, the Balance sheet and the related notes. These financial statements have been prepared in accordance with the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### ***Respective responsibilities of council and auditors***

As described in the statement of council's responsibilities on page 6 the charity's trustees (who are also directors of Hospice in Rossendale) are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion, the information given in the Report of Council is consistent with the financial statements.

In addition we report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions with the charity is not disclosed.

We read the Report of Council and consider the implications for our report if we become aware of any apparent misstatement within it.

#### ***Basis of audit opinion***

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### ***Opinion***

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of affairs of the charitable company as at 31 March 2009 and of its incoming resources and application of resources including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Report of the Council is consistent with the financial statements.

**Tenon Audit Limited**  
**Registered Auditors**

13 July 2009

Lewis House  
12 Smith Street  
Rochdale  
Lancashire  
OL16 1TX

**HOSPICE IN ROSSENDALE (a company limited by guarantee)**

**Statement of financial activities for the year ended 31 March 2009  
incorporating an income and expenditure account**

	Notes	2009		Totals £	2008 £
		Unrestricted funds £	Restricted funds £		
<b>Incoming resources</b>					
Incoming resources from generated funds:					
Voluntary income	2	231,067	-	<b>231,067</b>	172,035
Activities for generating funds	3	151,524	-	<b>151,524</b>	146,764
Investment income	4	39,024	-	<b>39,024</b>	21,163
Incoming resources from charitable activities	5	271,070	-	<b>271,070</b>	293,219
Other incoming resources		6,596	-	<b>6,596</b>	3,404
<b>Total incoming resources</b>		<b>699,281</b>	<b>-</b>	<b>699,281</b>	<b>636,585</b>
<b>Resources expended</b>					
Costs of generating funds					
Costs of generating voluntary income	6	79,297	-	<b>79,297</b>	59,031
Fundraising trading: costs of goods sold and other costs	6	9,407	-	<b>9,407</b>	6,491
Charitable activities	6	427,406	19,468	<b>446,874</b>	396,050
Governance costs	6	19,847	-	<b>19,847</b>	21,744
<b>Total resources expended</b>		<b>535,957</b>	<b>19,468</b>	<b>555,425</b>	<b>483,316</b>
<b>Net incoming resources</b>		<b>163,324</b>	<b>(19,468)</b>	<b>143,856</b>	<b>153,269</b>
Total funds brought forward		570,495	25,282	<b>595,777</b>	442,508
<b>Total funds carried forward</b>	13	<b>733,819</b>	<b>5,814</b>	<b>739,633</b>	<b>595,777</b>

The statement of financial activities includes all gains and losses in the year.  
All incoming resources and resources expended derive from continuing activities.

The notes on pages 11 to 17 form part of these financial statements.

## HOSPICE IN ROSSENDALE (a company limited by guarantee)

Balance sheet as at 31 March 2009

	Notes	£	2009 £	£	2008 £	£
<b>Fixed assets</b>						
Tangible assets	9		15,988			42,041
<b>Current assets</b>						
Debtors	10	13,561		15,470		
Cash at bank and in hand		1,112,415		954,573		
			<u>1,125,976</u>		<u>970,043</u>	
<b>Creditors amounts falling due within one year</b>	11	(402,331)		(416,307)		
<b>Net current assets</b>			<u>723,645</u>			<u>553,736</u>
<b>Total assets less current liabilities</b>			<u>739,633</u>			<u>595,777</u>
<b>Reserves</b>						
Restricted funds	12		5,814			25,282
Designated funds	12		70,000			74,919
Unrestricted funds	12		663,819			495,576
	13		<u>739,633</u>			<u>595,777</u>

The financial statements were approved by the Council and authorised for issue on 23 June 2009, and are signed on their behalf by:

Mr G Summers

Mr A Walmsley

**Members of the Council**

The notes on pages 11 to 17 form part of these financial statements.

## 1 Accounting policies

### *Basis of preparation*

The financial statements have been prepared under the historical cost convention and on the accruals basis. The accounts, incorporating a Statement of Financial Activities, have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005, current statutory requirements and with applicable accounting standards.

The company has availed itself of paragraph 3(3) of Schedule 4 of the Companies Act 1985 and has adapted the Companies Act formats to reflect the special nature of its activities.

### *Company status*

The company is limited by guarantee. The guarantors are the members of the Council. Their liability, as set out in the memorandum, is limited to one pound per member of the association.

### *Incoming resources*

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

Grants receivable are accounted for when due. Income is deferred when it is received in advance of the period to which it relates.

Income from donations, legacies, fundraising and other similar incoming resources are included in the year in which they are receivable.

Investment income is recognised on a receivable basis.

### *Fund accounting*

Unrestricted funds are available for use at the discretion of the Council in furtherance of the general objectives of the company.

Designated funds comprise unrestricted funds which have been set aside at the discretion of the Council for specific purposes. The intended use of any designated funds is set out in the notes to the financial statements.

Restricted funds are funds subject to specific restrictive conditions imposed by donors or by the purpose of an appeal. The permitted use of the restricted funds is set out in the notes to the financial statements.

All income and expenditure is shown in the Statement of Financial Activities.

## HOSPICE IN ROSSENDALE (a company limited by guarantee)

### Notes forming part of the financial statements for the year ended 31 March 2009 (Continued)

#### 1 Accounting Policies (continued)

##### Resources expended

Cost of generating funds comprises the cost associated with attracting voluntary income.

Charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

All costs are allocated between expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in note 6.

##### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost, less depreciation. Depreciation is provided on all tangible fixed assets, in use, at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life, as follows:

Leasehold improvements	-	written off over term of the lease on the straight line basis
Equipment and furniture	-	25% straight line
Motor vehicles	-	25% straight line

##### Pensions

Contributions to the defined contribution pension scheme are charged to the profit and loss account in the year in which they become payable.

2	Voluntary income	Unrestricted funds		Restricted Funds	Total 2009	Total 2008
		General	Designated			
		£	£	£	£	£
	Donations and gifts	152,687	-	-	152,687	111,207
	Legacies received	78,380	-	-	78,380	60,828
		<u>231,067</u>	<u>-</u>	<u>-</u>	<u>231,067</u>	<u>172,035</u>
3	Activities for generating funds	£	£	£	£	£
	Fund raising events	144,983	-	-	144,983	134,800
	Retail sales	4,498	-	-	4,498	8,317
	Shop catering	2,043	-	-	2,043	3,647
		<u>151,524</u>	<u>-</u>	<u>-</u>	<u>151,524</u>	<u>146,764</u>

**HOSPICE IN ROSSENDALE (a company limited by guarantee)**

**Notes forming part of the financial statements for the year ended 31 March 2009 (Continued)**

<b>4 Investment income</b>	<b>Unrestricted funds</b>		<b>Restricted Funds</b>	<b>Total 2009</b>	<b>Total 2008</b>
	<b>General</b>	<b>Designated</b>			
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Interest receivable	39,024	-	-	<b>39,024</b>	21,163

**5 Incoming Resources from Activities to further the Charity's Objects**

	<b>Unrestricted funds</b>		<b>Restricted Funds</b>	<b>Total 2009</b>	<b>Total 2008</b>
	<b>General</b>	<b>Designated</b>			
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Primary Care Trust	190,895	-	-	<b>190,895</b>	161,820
Home Care Services	78,975	-	-	<b>78,975</b>	91,664
Department of Health	-	-	-	<b>-</b>	37,400
Other Grants	1,200	-	-	<b>1,200</b>	2,335
	<b>271,070</b>	<b>-</b>	<b>-</b>	<b>271,070</b>	<b>293,219</b>

HOSPICE IN ROSSENDALE (a company limited by guarantee)

Notes forming part of the financial statements for the year ended 31 March 2009 (Continued)

6 Total Resources Expended

		Fund Raising £	Charitable Activities £	Department of Health £	Governance £	Total 2009 £	Total 2008 £
<i>Costs directly allocated to activities</i>							
Staff costs	Direct	-	333,035	-	-	<b>333,035</b>	297,034
Advertising	Direct	1,690	-	-	-	<b>1,690</b>	332
Specific event expenses	Direct	36,389	-	-	-	<b>36,389</b>	21,636
Trading purchases	Direct	9,407	-	-	-	<b>9,407</b>	6,491
Patient services	Direct	-	17,852	-	-	<b>17,852</b>	9,310
Therapists and other non payroll	Direct	-	26,471	-	-	<b>26,471</b>	8,102
Rent and rates	Direct	-	396	-	-	<b>396</b>	6,690
Insurance	Direct	-	4,386	-	-	<b>4,386</b>	6,507
Training	Direct	-	7,782	-	-	<b>7,782</b>	2,490
Telephone	Direct	-	3,216	-	-	<b>3,216</b>	5,142
Depreciation	Direct	-	10,462	17,224	-	<b>27,686</b>	24,796
Repairs and renewals	Direct	-	6,663	2,244	-	<b>8,907</b>	23,571
Stationery, postage and printing	Direct	-	12,990	-	-	<b>12,990</b>	7,752
Miscellaneous	Direct	-	4,153	-	-	<b>4,153</b>	4,656
<i>Support costs allocated to activities</i>							
Admin staff costs	Staff/Time	41,218	-	-	12,333	<b>53,551</b>	50,614
Other costs	Usage	-	-	-	1,365	<b>1,365</b>	1,480
Legal and professional fees	Usage	-	-	-	2,640	<b>2,640</b>	3,070
Audit & Accountancy fees	Usage	-	-	-	3,509	<b>3,509</b>	3,643
		<u>88,704</u>	<u>427,406</u>	<u>19,468</u>	<u>19,847</u>	<u><b>555,425</b></u>	<u>483,316</u>

**HOSPICE IN ROSSENDALE (a company limited by guarantee)**

**Notes to the financial statements for the year ended 31 March 2009 (Continued)**

<b>7</b>	<b>Net incoming resources are stated after charging/(crediting):</b>	<b>2009</b>	<b>2008</b>
		£	£
	Depreciation	27,686	24,796
	Auditors' remuneration for audit services	3,509	3,643
		<u>          </u>	<u>          </u>
<b>8</b>	<b>Employee costs</b>	<b>£</b>	<b>£</b>
	Wages and salaries (includes benefits)	349,216	287,154
	Social security costs	25,001	22,227
	Pension contributions	12,369	10,684
		<u>          </u>	<u>          </u>
		<b>386,586</b>	<b>320,065</b>
		<u>          </u>	<u>          </u>

The average number of persons employed by the company during the year was:

	<b>2009</b>	<b>2008</b>
	<b>Number</b>	<b>Number</b>
Fund raising	3	2
Therapy services	1	1
Nursing	5	4
Support staff	3	4
Administration	3	2
Hospice at Home	13	11
	<u>          </u>	<u>          </u>
	<b>28</b>	<b>24</b>
	<u>          </u>	<u>          </u>

No employee had emoluments exceeding £60,000. No emoluments or reimbursed expenses were paid to director trustees during the year.

<b>9</b>	<b>Tangible fixed assets</b>	<b>Leasehold improvements</b>	<b>Equipment and furniture</b>	<b>Motor vehicles</b>	<b>Total</b>
		£	£	£	£
	<i>Cost</i>				
	At 1 April 2008	36,953	187,166	33,729	257,848
	Additions	-	1,633	-	1,633
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<b>At 31 March 2009</b>	<b>36,953</b>	<b>188,799</b>	<b>33,729</b>	<b>259,481</b>
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<i>Depreciation</i>				
	At 1 April 2008	12,147	174,850	28,810	215,807
	Charge for the year	18,484	4,283	4,919	27,686
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<b>At 31 March 2009</b>	<b>30,631</b>	<b>179,133</b>	<b>33,729</b>	<b>243,493</b>
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<i>Net book value</i>				
	<b>At 31 March 2009</b>	<b>6,322</b>	<b>9,666</b>	<b>-</b>	<b>15,988</b>
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	At 31 March 2008	24,806	12,316	4,919	42,041
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**HOSPICE IN ROSSENDALE (a company limited by guarantee)**

**Notes to the financial statements for the year ended 31 March 2009 (Continued)**

<b>10 Debtors</b>	<b>2009</b>	<b>2008</b>
	<b>£</b>	<b>£</b>
Trade debtors	-	3,922
Prepayments	<b>13,561</b>	11,548
	<u><b>13,561</b></u>	<u>15,470</u>
<b>11 Creditors amounts falling due within one year</b>		
Trade creditors	<b>12,966</b>	17,510
Accruals	<b>11,365</b>	20,797
Deferred income	<b>378,000</b>	378,000
	<u><b>402,331</b></u>	<u>416,307</u>

Deferred income relates to grant income that will be released to income over future years commencing 1 April 2009, being fully released by year end 2012 or earlier.

<b>12 Funds</b>	<b>Balance</b>	<b>Resources</b>	<b>Resources</b>	<b>Transfer</b>	<b>Balance</b>
	<b>b/fwd</b>	<b>incoming</b>	<b>outgoing</b>	<b>between</b>	<b>c/fwd</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>funds</b>	<b>£</b>
				<b>£</b>	
<b>Restricted funds</b>					
<i>The Department of Health</i>					
Dignity in Care	25,282	-	(19,468)	-	5,814
	<u>25,282</u>	<u>-</u>	<u>(19,468)</u>	<u>-</u>	<u>5,814</u>
<b>Unrestricted funds</b>					
<i>Designated funds</i>					
Minibus	4,919	-	(4,919)	-	-
Service Development in the Community	70,000	-	-	-	70,000
<i>General funds</i>	495,576	699,281	(531,038)	-	663,819
	<u>570,495</u>	<u>699,281</u>	<u>(535,957)</u>	<u>-</u>	<u>733,819</u>
<b>Total</b>	<u><b>595,777</b></u>	<u><b>699,281</b></u>	<u><b>(555,425)</b></u>	<u><b>-</b></u>	<u><b>739,633</b></u>

The Department of Health Dignity in Care for Older People grant allowed the Hospice to purchase soft furnishings and items essential in maintaining the privacy and dignity of our patients, including creating our own entrance at the hospice and creation of therapy rooms.

**Service Development in the Community**

It is intended that Rossendale Hospice will relocate during summer 2010 to the community health development currently under construction in Rawtenstall. The Board feels it is prudent to designate funds, to enhance patient services and facilities at the new premises and to continue with the development and provision of "End of Life" care, particularly in respect of taking services to the patient to enable people to achieve their choice of place of care at the end of life which is usually at home with their family

HOSPICE IN ROSSENDALE (a company limited by guarantee)

Notes to the financial statements for the year ended 31 March 2009 (Continued)

---

**13 Analysis of net assets between funds**

Fund balances at 31 March 2009 are represented by:

	<b>Unrestricted funds £</b>	<b>Designated funds £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
Tangible fixed assets	10,174	-	5,814	15,988
Current assets	1,055,976	70,000	-	1,125,976
Current liabilities	(402,331)	-	-	(402,331)
<b>Total net assets</b>	<b>663,819</b>	<b>70,000</b>	<b>5,814</b>	<b>739,633</b>